



Since 2002

DURGAPUR INSTITUTE OF ADVANCED TECHNOLOGY & MANAGEMENT
[Approved by AICTE, New Delhi and Affiliated to MAKAUT, West Bengal]

Campus: NH-2, G.T.Road, Rajbandh, Durgapur – 713212, Dist.: Paschim Burdwan, West Bengal
Phone : (0343) 2520712, 2520713, Fax: (0343) 2520881

City office: 21 Princep Street, 1st Floor, Kolkata – 700072, Tele Fax: (033)2225 8326, 2225 8829
Visit: <http://diatm.rahul.ac.in> Email: diatm@rahul.ac.in

INTERNAL QUALITY ASSURANCE CELL – (IQAC)

PRESENTS

CODE OF CONDUCT

ACADEMIC YEAR – 2021-22



CODE OF CONDUCT
(For Students and Teaching Staff)

(A) Code of Conduct for Students: -

1. Every student must carry his/her Identity Card while being present on the college campus.
2. Every student is expected to maintain the general cleanliness within the classroom, laboratories and the campus in general.
3. Chewing paan, paan masala, gutkha or any other tobacco products, smoking or consumption of any other intoxicating products is strictly prohibited.
4. Playing cards, spitting and littering are strictly prohibited inside the college and shall invite severe punishment or disciplinary action.
5. Use of cell phones is strictly prohibited during class hours.
6. During leisure hours, students are advised to use the library as much as possible.
7. Students should handle the college properties with care. Damage to the furniture of any other materials may lead to penalty or suspension from the college.
8. A student should maintain at least 75% attendance in lectures of every subject and 100% overall performance, otherwise he or she will be debarred from the University Examination.
9. Students are required to check the notice board and also web site of the college for important announcements.
10. Latecomers will not be entertained to enter into the classroom.
11. Indulging, ragging, anti-institutional and political expressions and activities within the campus are strongly prohibited as well as punishable.
12. Without the permission of the Principal, students are not allowed to circulate any printed material within the college campus.
13. Every student must compulsorily appear in the internal examination.

(B) Code of Conduct for the Teaching Staff: -

1. Every teacher has to obey the orders of the Principal of the college.
2. Teachers are expected to be present on the college campus at least 30 minutes before any examinations start in the college campus for which his/her duty is assigned.
3. Teachers should sign the attendance register while reporting for duty.
4. All meetings of the teachers shall be held only after 2.30 PM and not during class hours.
5. Staff members are encouraged to publish articles and present papers in seminar and class room.
6. Teachers must be aware that their workload is 42 hours a week.
7. All staff will adhere strictly to the rules and regulations of the college.



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Date: 08.07.2021

CODE OF CONDUCT COMMITTEE

Teaching is a noble profession and teachers play a very crucial role in shaping a student's career. The faculty members are expected to exhibit a good conduct that the students consider them as a role model. The Code of Conduct committee monitors the implementations of Code of Conduct and Code of Ethics for both students and staff, Code of Conduct which has been formulated.

Durgapur Institute of Advanced Technology & Management, Code of Conduct committee has been constituted with the following members for the AY 2021 - 2022: -

SI No	Name of Member	Designation	Position
1	DR. ARINDAM RAY	PRINCIPAL	Chairperson
2	Dr. SABYASACHI SARKAR	VICE PRINCIPAL	Member
3	MR. P. BHATTACHARIYAY	CHIEF GMENERAL MANAGER	Member
4	MR. DIPANJAN DUTTA	GENERAL MANAGER (ADMIN)	Member
5	DR. PRONOY SINHA	ASST PROFESSOR	Member
6	MRS. SIKTA BISWAS	ASST PROFESSOR	Member
7	DR. PROJWAL SARKAR	ASST PROFESSOR	Member
8	DR. AMITAVA SARKAR	ASST PROFESSOR	Member


Principal
Durgapur Institute of Advanced
Technology & Management