



NAAC Accredited
(Grade B)

DURGAPUR INSTITUTE OF ADVANCED TECHNOLOGY & MANAGEMENT

[Approved by AICTE, New Delhi and Affiliated to MAKAUT, West Bengal]

Campus: NH-2, G.T. Road, Rajbandh, Durgapur – 713 212, Dist.: Paschim Burdwan, West Bengal

Phone : (0343) 252 0712, 252 0713, Fax: (0343) 252 0881

City office: 21 Princep Street, 1st Floor, Kolkata – 700 072, Tele Fax: (033) 2225 8326, 2225 8829

Visit: <https://diatm.rahul.ac.in>

Email: diatm@rahul.ac.in

No. DIATM/IQAC/70/05-2022

Date: 23.09.2022.

Minutes of the meeting dated 23.09.2022

Meeting Date: 23rd September 2022

Venue: Principal Chamber

Members present:

Name and Designation

IQAC

Dr. .Sabyasachi Sarkar, Principal
Dr. Pronoy Kumar Sinha, Asstt. Prof.& HOD of CHE Dept.
Mr. Shubhra Prakash Dutta, Asstt. Prof.&HOD of CSE Dept.
Mr.Saikat Ghosh, Asstt. Prof. & HOD of EE Dept.
Mr.Subrata Kr.Majumdar, Asstt. Prof. & HOD of ME Dept.
Dr.Aparna Kundu, Asstt. Prof.& HOD of ECE Dept.

Chairperson
Coordinator
Member
Member
Member
Member

Agenda of meeting:

1. Preparation of offline exam after covid.
2. Arrangement of special classes.
3. MOU and Internship activities.
4. Placement.

Minutes of Meeting:

1. Offline exam is going to be held after along interval. Discussion happen in presence of all head of the department regarding the arrangement of the physical exam. It seems that students are not yet ready to switch the examination mode. They are feeling uncomfortable and a bit of afraid to sit for examination in physical mode, for some cases may be in first time. Therefore, everybody agreed for to council the student and has realized the need to conduct some mock exam slot.
2. Attendance of the students are also a great matter of concern and policies, like council the students involving their parents may work. All HODs are requested therefore, to monitor their attendance and to involve their guardians through regular intimation and also to arrange group wise parent teacher meeting whenever needed.
3. To rejuvenate the industry academia relationship a very clear plan should be chalked out to reach the industries in close vicinity and the prime academic institution /research facilities for student exchange, MOU and short internship opportunities.
4. To make the student industry ready training session must be arranged for all departmental student (final year), which will be not less than two week, it is also noted that some students are very reluctant and in some cases deliberately skipping a few campus drive. These students may be debarred for next few placement activities as a penalized action.

Principal