

## **DURGAPUR INSTITUTE OF ADVANCED TECHNOLOGY & MANAGEMENT**

[Approved by AICTE. New Delhi and Affiliated to MAKAUT, West Bengal]

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No. DIATM/IQAC/70/04-2022

Date: 21.02.2022.

## Minutes of the meeting dated 21.02.2022

Meeting Date: 21st February 2022

Venue: 1st Floor Seminar Hall, DIATM

Members present:

Name and Designation IQAC

Dr. Arindam Ray, Principal Chairperson
Dr.Sabyasachi Sarkar, Vice Principal Coordinator
Dr. Pronoy Kumar Sinha, Asstt. Prof. & HOD of CHE Dept. Member

Mr.Saikat Ghosh, Asstt. Prof. & HOD of EE Dept.

Member
Dr.Aparna Kundu, Asstt. Prof. & HOD of ECE Dept.

Member

## Agenda of meeting:

1. Commencement of offline classes and lab.

2. Conduction of extra lab classes.

3. Planning regarding short offline seminar/workshop.

## Minutes of Meeting:

- Discussion happen with all head of the departments regarding student attendance and offline classes. In the post covid era also precaution must be taken to avoid any gathering hence, if needed sections may be split to maintaining the social distancing. If possible we have to provide additional slots for council and doubt clearing.
- Due to lockdown and covid captivity there is a severe hamper of lab classes which may be compensated by incorporating of at least one additional lab class for each group. This will help students to brush up their skill and lost practice due to nonattendance during covid.
- 3. Care should be taken to arrange at least one short term training program or brief seminar every month from each department.

All are again requested to council the students with sympathy and care and to motivate them to regain their academic practice.

Coordinator, IQAC

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