



NAAC Accredited
(Grade B)

DURGAPUR INSTITUTE OF ADVANCED TECHNOLOGY & MANAGEMENT

[Approved by AICTE, New Delhi and Affiliated to MAKAUT, West Bengal]

Campus: NH-2, G.T. Road, Rajbandh, Durgapur – 713 212, Dist.: Paschim Burdwan, West Bengal

Phone : (0343) 252 0712, 252 0713, Fax: (0343) 252 0881

City office: 21 Princep Street, 1st Floor, Kolkata – 700 072, Tele Fax: (033) 2225 8326, 2225 8829

Visit: <https://diatm.rahul.ac.in>

Email: diatm@rahul.ac.in

No. DIATM/IQAC/70/12-2019

Date: 04.09.2019.

Minutes of the meeting dated 04.09.2019

Meeting Date: 4th Sept, 2019

Venue: 1st Floor Seminar Hall, DIATM

Agenda of meeting

1. Discussions on the recommendation of NAAC peer team and strategies to implement the same.
2. Formation of Sub IQAC, reports and feedback analysis.
3. Preparation of Annual Quality Assurance Report (AQAR) for 2019-20.
4. Professional development program for outgoing students.

Minutes of Meeting:

1. Various points and its implementation were discussed and decision has been taken as recommended by NAAC peer team.
2. According to the Sub IQAC reports the following student feedbacks are obtained
 - a) Issues with hostel food: As per the students' feedback, the food quality of hostel is not up to mark. We have planned to discuss with the hostel caterer and the warden will be assigned to monitor the matter seriously.
 - b) Cafeteria opening hour: Students having demands for cafeteria to remain open till late evening. It will be discussed and sorted out at the earliest.
3. Responsibilities for filling up AQAR are distributed among the faculty members as per the following list for submission of Annual Quality Assurance Report (AQAR) for the assessment year 2019-20.

Part-A	Dr. Shouri Banerjee	Mr. Rajib Choudhury
Part-B Criterion-I	Dr. Pinaki Pratim Acharjya	Mr. Samik Khan
Part-B Criterion-II	Dr. Pinaki Pratim Acharjya	Dr. Aparna Kundu
Part-B Criterion-III	Dr. Sabyasachi Sarkar	Dr. Hiranmoy Mondal
Part-B Criterion-IV	Mr. Krishnendu Kunti	Dr. Alok Dutta
Part-B Criterion-V	Mr. Kartic Chandra Halder	Mr. Saikat Mondal
Part-B Criterion-VI	Mrs. Esha Dutta	Mrs. Sikta Biswas
Part-B Criterion-VII	Mr. Projjwal Sarkar	Dr. Pronoy Kumar Sinha

4. Professional development programs for outgoing students will be executed by the HODs / Faculties of the department concerned.


Coordinator, IQAC





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No. DIATM/ATR/70/13-2019

Date: 10.11.2019.

Action Taken Report (ATR)
in respect of meeting held on 4th September 2023

As per the agenda of the meeting held on 04.09.2023 following action has been taken.

Agenda	Action taken
1. Discussions on the recommendation of NAAC peer team and strategies to implement the same.	Noted and implemented
2. Formation of Sub IQAC, reports and feedback analysis.	Noted and implemented
3. Preparation of Annual Quality Assurance Report (AQAR) for 2019-20.	Noted and initiated
4. Professional development program for outgoing students.	Noted and implemented

Sd/-
Coordinator, IQAC